Instruction Manual of *ExamClient*

Click the designated link to download, decompress the installation, and run.

1. Choose your language



2. System checking

Camera checking on the left, microphone, earphone or speaker checking in the middle, and internet connection checking on the right.

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Microphone and earphone or speaker checking: Click "Start recording" (simply say a few words), click "End recording" to play the audio and check whether the recording is normal.

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If the checking fails, exit the ExamClient, repair it and enter to check again until it passes and "Next" appears. Click "Next" to continue.

3. Login

Enter your login account and password, and confirm your personal information and test I subject information.

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4. Face recognition

Face at the identification box and click "Start identification".



After passing identification, "Verification succeeded" will be displayed, and then click "Next".

If you can't pass, please click on the lower left corner of the "call", request manual verification



人脸识别

本考试使用人脸识别登录,请正面对准摄像头,并点击【开始识别】



5. Mobile phone/tablet entering online examination room

Enter the *Proctor Assistant* with your mobile phone/tablet, enter your login account and password, and select the subject to join the online examination room.

If problem occurs, you can scan the QR code on the computer screen via the Browser installed in your phone/tablet (for example, Firefox Browser or Iphone camera, for Iphone camera please scan and then allow to jump to the Browser), and allow to access the camera and microphone before joining the online examination room.

After the mobile phone/tablet enters the online examination room, the computer terminal will show that the scan is successful and click "Next".



6. Test discipline and notices and identity and enviroment checking Read and click to confirm the examination discipline and notices, and wait for the identity and enviroment checking.

Finish and wait for the test to begin.

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7. Test begin

After completing the above matters, wait until the test time, the page will automatically jump.

On the testing page, the left is the question structure bar, the right is the question page

Objective questions are answered by clicking the mouse.



Fill in the blank questions are answered with keyboard inputting or uploading pictures via *ProctorAssistant* in your phone/tablet. (Notice: The previous answer will be automatically deleted when the answering method is changed.)

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Short answer questions are answered with pictures via *ProctorAssistant* in your phone/tablet.

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8. Submitting answers

Early submitting is not allowed. The system will automatically submit all answers when the time is up, and a dialog box will pop up after submitting for confirmation. Please make sure that the number of questions submitted by the system is consistent with the number of questions you answered. Invigilators will confirm in the back-office system at the same time.

Please do not click "Close" before confirmation.



测试批次一 (0317)

test duration: 60 minutes



Answer submitted successfully

