

Guide for applying Chinese Language/Pre-university Program

1. Register at <http://apply.isc.bit.edu.cn/>

[Registration Guide](#) | [中文](#)



Account Sign In

User Name/Email:

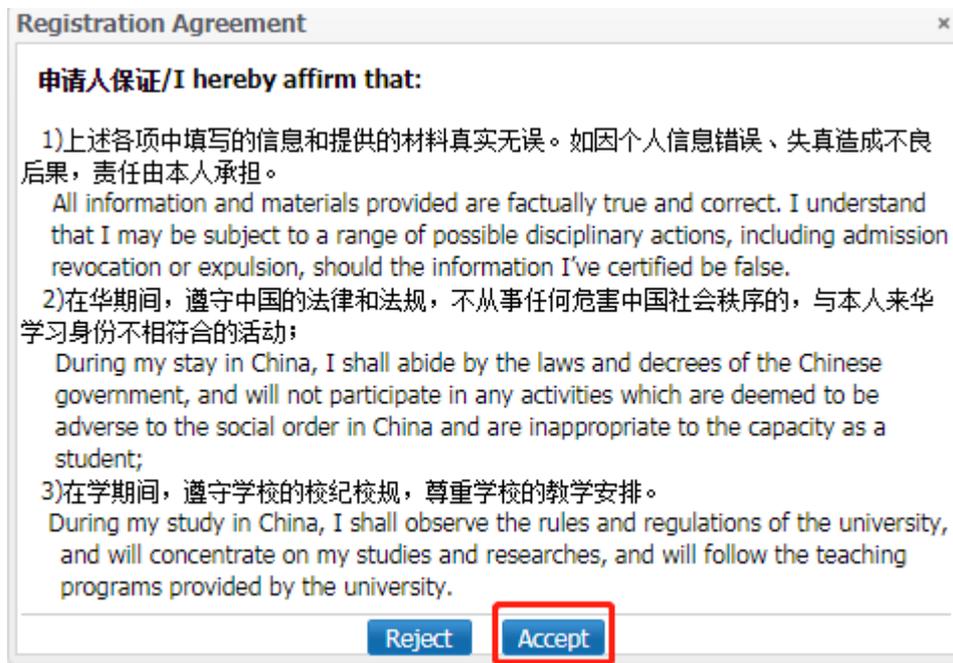
Password:

Verified Code:

Sign In Register

[Forgotten password](#) [Resend email to activate](#)

2. Accept the Agreement



Registration Agreement

申请人保证/I hereby affirm that:

1) 上述各项中填写的信息和提供的材料真实无误。如因个人信息错误、失真造成不良后果，责任由本人承担。
All information and materials provided are factually true and correct. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I've certified be false.

2) 在华期间，遵守中国的法律和法规，不从事任何危害中国社会秩序的，与本人来华学习身份不相符合的活动；
During my stay in China, I shall abide by the laws and decrees of the Chinese government, and will not participate in any activities which are deemed to be adverse to the social order in China and are inappropriate to the capacity as a student;

3) 在学期间，遵守学校的校纪校规，尊重学校的教学安排。
During my study in China, I shall observe the rules and regulations of the university, and will concentrate on my studies and researches, and will follow the teaching programs provided by the university.

Reject Accept

3. Put in User name, Password, Confirm Password, E-mail and Verify Code, then click Register button.

Member register

*User Name:

*Password: weak | middle | strong

*Confirm Password:

*E-mail:

Please register with valid email address, otherwise your account cannot be activated.

*Verify Code: S Y L Y

After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link.

4. Check your email when you received the information.

ISC 北京理工大学 Registration Guide | 中文

please check your email to activate the account.

Activation link has been sent to . Please activate your account by clicking on the link in the email. Thank you!

5. You will receive an email with the subject "Bit University Online Application System for International Students", and click the link to activate.

You have already registered on Beijing Institute of Technology Online Application System for International Students by using this Email address. Please ensure that it is your frequently used email address as the University can email you when necessary.

The registered information is as follows:

User name is , password is .

Please click the link to activate your account.

Entry for activation: <http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=>

For more information, please login on the system. [Beijing Institute of Technology Online Application Platform](#).

您已在“北京理工大学国际学生服务平台”中用此邮箱地址注册。请确认此邮箱为您的常用邮箱，以便您能及时收到学校发送的重要通知。

您的注册信息为：

用户名为：，密码为 .

请点击下面的链接，激活账号。

注册激活链接入口：<http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=>

详情请登录 [北京理工大学国际学生服务平台](#) 查看

6. Choose Chinese Language Student/Pre-university Programs

Please choose your program:

Undergraduate Programs
 Master Programs
 Doctoral Programs
 Exchange and Visiting Programs
 Chinese Language Student
 Pre-university Programs
 Short-term Programs

7. Select one year or one semester study plan in the list (pay attention to check the study time), and click “Apply”.

Query Option

Department: Major:
 Research Field: Teaching Language:

Study Plan List[total:2]

Study Plan Name	Department	Major	Teaching language	Application Period	Notes	Operation
Chinese Language Student	Office of International Students	Chinese Language	Chinese	2020-09-15 09:53:51~2020-09-17 16:40:57	One Year (Duration: Mar 2021 - Jan 2022)	<input type="button" value="Apply"/>
Chinese Language Student	Office of International Students	Chinese Language	Chinese	2020-09-15 09:53:51~2020-09-17 16:40:57	One Semester (Duration: Mar 2021 - Jul 2021)	<input type="button" value="Apply"/>

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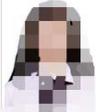
8.Fill in personal information (with * is required).

Please prepare the following attachments in advance, The Attachment should in .jpg, .jpeg and .pdf formats, and no more than 1.5M.

- *The Photocopy of Passport (Pages with photo and visa);
- *ID photo with white background;
- *The Certified/Notarized Copy of Highest Academic Diploma;
- *The Certified/Notarized Copy of High School Transcripts;
- *Proof of Language Proficiency;
- *Statement of purpose/Study plan;
- Physical Examination Record for Foreigner: Please go to hospital for a physical examination as required in <http://isc.bit.edu.cn/docs/20171129065654650029.pdf> and upload it in the attachment;
- Financial Guarantee Letter;

- Non-criminal Record;
- Other Documents

(1) Fill the basic information (Note: Personal photos need to upload ID photo. If you are applying your passport, please fill “Applying” for [passport number], and the [passport expiry date] can be filled in the current application date. Make sure that the information is correct when choosing the location of visa office).

<p>*Personal Photo</p>  <p>Color 2-inch ID photo; prohibited to wear headgear; no border on white background; head occupies 2/3 of photo size; photo size is not less than 320 * 240 pixels; aspect ratio is 4: 3; size is 100-500K; JPG format.</p> <p>Add your photo</p>			
Family Name (as on passport)	WHITE	Given Name (as on passport)	SHRILEY
Chinese Name (if available)	白雪莉	*Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female
*Marital Status	<input checked="" type="radio"/> Unmarried <input type="radio"/> Married	*Nationality	United States of America ✕ ▾
*Birth Date	2019-07-10 📅	*Country of Birth	United States of America ✕ ▾
*Place of Birth (City, Province)	美国佛罗里达州	Native Language	English ✕ ▾
*Highest Level of Education Completed	Master ▾	*Religion	None ▾
*Employer or Institution Affiliated	纽约大学	*Occupation	Student ▾
Health Status	健康	*Emigrant from mainland China, Hong Kong, Macau, and Taiwan?	<input type="radio"/> yes <input checked="" type="radio"/> no
Hobby	跑步		
Passport And Visa			
*Passport No.	📄	*Passport Expiry Date	2019-07-31 📅
*Location of Visa Office	United States of America ✕ ▾		
	Consulate-General of the People's Republic of China in San Francisco ✕ ▾		
Save and Next			

(2) Fill the study abroad plan

Fill the language skills and check the study plan carefully. [Edit Learning Plan] can re-select the registration category). Fill the recommended unit or individual carefully. If there is no specific unit or individual, please fill the information how you know BIT.

Language Proficiency			
Chinese Proficiency			
*Language Proficiency	Pair <input type="text"/>		
Level of HSK	New HSK LEVEL 2 <input type="text"/> scores: 90	Level of HSKK	Junior <input type="text"/> scores: 90
Other Language Proficiency	<input type="text"/>		
Study Plan - Chinese Language Student Edit Study Plan			
Program	Chinese Language Student		
Department	Office of International Students	Major	Chinese Language
Teaching Language	Chinese		
*Study Duration	2021-03-01--2021-07-01 <input type="text"/>		
Recommender			
*Source	Educational Fair/Expo. <input type="text"/>		
*Name	<input type="text"/>	*Relationship with the applicant	<input type="text"/>
*Organization	<input type="text"/>	Mobile	Example: +86-13612345678
*Phone Number	Example: +86-10-12345678	*Email	12345@qq.com
Nationality	Please choose <input type="text"/>	Job Title	<input type="text"/>
Address	<input type="text"/>	Fax Number	<input type="text"/>
<input type="button" value="Previous"/> <input type="button" value="Save and Next"/>			

(3) Education and work background

Write at least 1 education experiences, click “Add” to increase the number. If you have no work experience, please click “Delete”.

Educational Background					Add
*Year Attended (From)	*Year Attended (To)	*School Name	Field of Study & Diploma Received	Operation	
2019-07-04	2019-07-18	uni.	math	delete	
*Have you ever studied in China? <input checked="" type="radio"/> No <input type="radio"/> Yes					
Employment Background					Add
*Year Attended (From)	*Year Attended (To)	*School or Company	Job Title	Operation	
				delete	
*Have you ever worked in China? <input checked="" type="radio"/> No <input type="radio"/> Yes					
Upload Documents <small>Max Size 1.5M</small>					
Documents List	Operation				
	The Photocopy of Passport (Pages with photo and visa)(.jpg,*.jpeg): Add Document				
	The Certified/Notarized Copy of Highest Academic Diploma(.pdf,*.jpg,*.jpeg): Chinese or English version only Add Document				
	Chinese or English version only(.pdf,*.jpg,*.jpeg): Chinese or English version only Add Document				
	Proof of Language Proficiency(.pdf,*.jpg,*.jpeg): Chinese learning transcripts and certificates; HSK certificates, you may upload a piece of blank paper instead if you don't have one Add Document				
	Statement of purpose/Study plan(.pdf,*.jpg,*.jpeg): no less than 800 words Add Document				
	For applicants under 18, please submit following supporting documents(*.pdf): For Applicants under 18, please upload the documents required in http://isc.bit.edu.cn/docs/20191112073811708937.pdf Add Document				
	Physical Examination Record for Foreigner(*.pdf,*.jpg,*.jpeg): Please go to hospital for a physical examination as required in http://isc.bit.edu.cn/docs/20171129065654650029.pdf and upload it in the attachment Add Document				
	Financial Guarantee Letter(*.pdf,*.jpg,*.jpeg): The certificate of bank saving in the name of the applicant or the parents, or the certificate of parent's salary shall be no less than 50000RMB Add Document				
	Non-criminal Record(*.pdf,*.jpg,*.jpeg): Issued by the local police station Add Document				
	Other Documents(*.jpg,*.jpeg,*.png,*.doc,*.docx,*.pdf): Add Document				

(4) Additional Info

You can click “Add” or “Delete” to change the number of family members to fill in (At least two). Please fill in the financial supporter and the guarantor or organization in China. (If there is no guarantor in China, please fill your parents' information.) If there is any violation of the law, please fill in the record carefully.

Family							Add
*Family Members	*Name	*Nationality	*Phone Number	Email	*Position	*Work Place	
Mother		Please choose					Delete
Father		Please choose					Delete

Criminal Record

*Have you ever had a criminal record? Yes No

Financial Supporter

*Guarantor name		The guarantor Addr	
*The guarantor Tel	Example: +86-10-12345678	Relationship with applicant	
*Organization		Email	

The Guarantor in China in charge of your case

*Name		*Mobile	Example: +86-13612345678
*Phone Number	Example: +86-10-12345678	*Email	
Organization		*Address	

(5) Contact Info

Please fill in your home address and current contact information (contact email is the default registration email). If you select to mail to the specific address, please ensure that the address is correct. (Note: only half-width characters and English characters can be entered in the address).

Home Country Address

*Street Address		*Phone Number	Example: +86-10-12345678
*City/Province		Mobile	Example: +86-13612345678
*Country	Please choose	*Zip Code	

Current postal address

Same as the Home country address Other

Personal Email: 306904707@qq.com

*Phone/Mobile Number	Example: +86-10-12345678/ +86-13612345678	*Address	
*Zip Code		Wechat No	
Facebook No		Twitter No	
LinkedIn No		MSN No	
QQ No			
Skype No			

***How to Collect the Admission Notice**

Deliver to Address Provided in Application Collect from Beijing Institute of Technology in Person

*Receiver's Name		*Phone or Mobile	Example: +86-13612345678
*Receiver's City/Province		*Receiver's Country	Please choose
*Receiver's Address	ONLY Half-width characters and English characters.	*Zip Code	

(6) Application Form Preview, CLICK “Submit”, and “OK” to sure submit the information.

ISC 北京理工大学 国际学生入学在线申请
Online Application For International Students

Home Application **Application Query** Inbox [unread:0] Outbox Message to Administrator

1. Basic Info
2. Study Plan
3. Education & Employment
4. Additional Info
5. Contact Info
6. Application Form Preview

Study Plan: Chinese Language Programmes - Chinese Language Student - Chinese Language Student
Application Status: **filled in** [Submit](#) Application No.: Financial Resources for Study: Campus:

Family Name (as on passport)	WHITE	Given Name (as on passport)	SHRILIEY
Chinese Name (if available)	白雪莉	Gender	Female
Marital Status	Unmarried	Nationality	United States of America
Birth Date	1998-08-08	Country of Birth	United States of America
Place of Birth (City, Province)	P.O. Box 4000 2280 Watertown Road Collegetown, MN 56321-4000	Native Language	English
Highest Level of Education Completed	Senior high	Religion	None
Employer or Institution Affiliated	St. Johnsbury Academy	Occupation	Student
Health Status	health		
Emigrant from mainland China, Hong Kong, Macau, and Taiwan?no		Hobby	basketball

Confirm

Submitted information can not be revised. Are you sure you want to submit?

Ok Cancel

9. You can view the application and check the status at [Application Query].

ISC 北京理工大学 国际学生入学在线申请
Online Application For International Students

Home Application **Application Query** Inbox [unread:0] Outbox Message to Administrator

Study Plan: Chinese Language Programmes - Chinese Language Student - Chinese Language Student
Application Status: **in process** Application No.: 2019080022 Financial Resources for Study: Campus:

Application List[total:1]

Application No.	English Name (as on passport)	Chinese Name	College Major	Degree	status	Time of Creation	Time of Modification	Operation
2019080022	WHITE SHRILIEY	白雪莉	International Students Center, Chinese Language	Chinese Language Student	in process	2019-08-08 16:15:15	2019-08-08 16:15:15	View

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10. Remember save the completed information at any time for you can sign in again to complete apply and check the apply statue.

ISC 北京理工大学 国际学生在线服务系统
China International Student Service System

切换中文 ENGLISH sign out

 **User Name:** [blacked out]
Last Sign In Time: 2019-08-09 08:54:55
Unread Message: 0 [Show Message List](#)
[Change Profile Picture](#) [Change Password](#)

[Add Bind Study Information](#) [Bound Study Informations\(0\)](#)

 **ONLINE APPLICATION**
 **DORMITORY RESERVATIONS**
 **AIRPORT PICKUP**
 **QUERY RESULTS**
 **ATTENDANCE RESULTS**
 **APPLICATION NOTES**
 **SCHOOL MAP**

▪ November 2, 2012 [Application Procedure](#)
▪ November 2, 2017 [Application Filing Periods](#)

11. Please refer to <http://isc.bit.edu.cn/aboutbit/faq/163462.htm> for the review process; the review results will be notified via email or message of site, please check application system and your email in time.