

Guide for applying Master & PhD Program

1. Register at <http://apply.isc.bit.edu.cn/>



2. Accept the agreement



3. Put in User Name, Password, Confirm Password, E-mail and Verification Code, then click Register button. After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link.

Member register

*User Name:

*Password: weak | middle | strong

*Confirm Password:

*E-mail:

Please register with valid email address, otherwise your account cannot be activated.

*Verify Code: S Y L Y

After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link.

4. Check your email when you receive the information.

ISC 北京理工大学 Registration Guide | 中文

please check your email to activate the account.

Activation link has been sent to [redacted]. Please activate your account by clicking on the link in the email. Thank you!

5. You will receive an email with the subject "Bit University Online Application System for International Students", and click the link to activate.

You have already registered on Beijing Institute of Technology Online Application System for International Students by using this Email address. Please ensure that it is your frequently used email address as the University can email you when necessary.

The registered information is as follows:

User name is [redacted], password is [redacted]

Please click the link to activate your account.

Entry for activation: [http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=\[redacted\]](http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=[redacted])

For more information, please login on the system. [Beijing Institute of Technology Online Application Platform](#).

您已在“北京理工大学国际学生服务平台”中用此邮箱地址注册。请确认此邮箱为您的常用邮箱，以便您能及时收到学校发送的重要通知。

您的注册信息为：

用户名为：[redacted]，密码为 [redacted]

请点击下面的链接，激活账号。

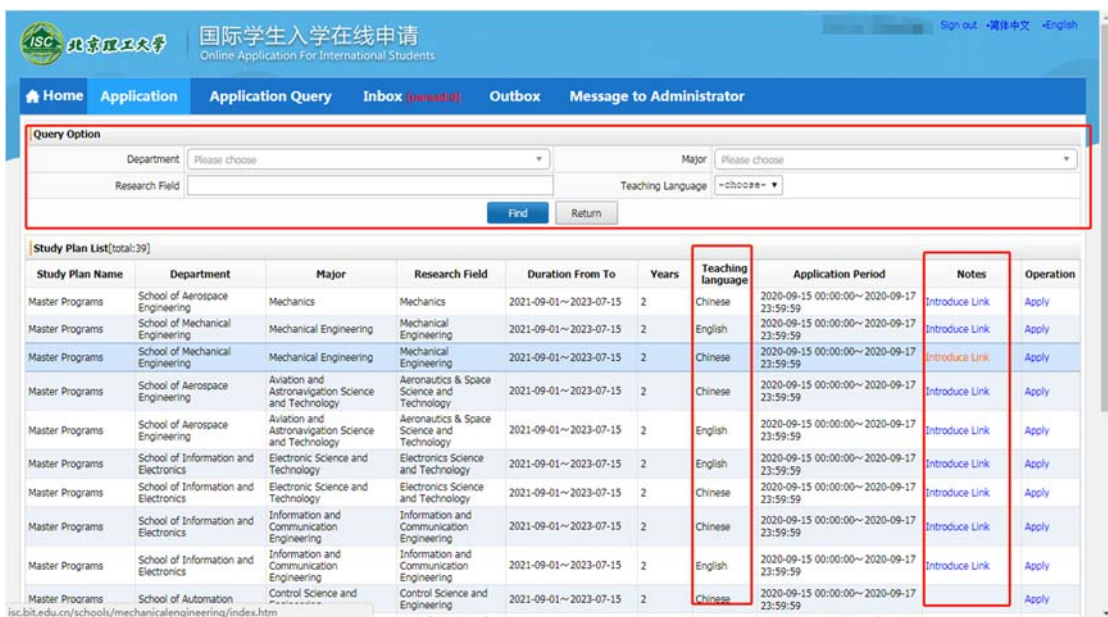
注册激活链接入口：[http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=\[redacted\]](http://apply.isc.bit.edu.cn/member/active.do?password=3773.COM&credential=f4163de5c491457d83c82079cdc772e1&username=[redacted])

详情请登录 [北京理工大学国际学生服务平台](#) 查看

6. Choose Master Programs / Doctoral Programs



7. Find your program by Department, Major, Research Field and Teaching Language. OR you can choose one of the study plan list and click “Apply”. You can click " Introduction Link" to view college and advisor information.



8. Fill in personal information (with * is required).

Please prepare the following materials in advance: the attachments should be in .jpg, .jpeg and .pdf formats, and no more than 1.5M.

- * ID photo with white background
- *CSC Application Form (only for CSC applicant)
- *Notarized highest degree certificate (English version) for graduates/Certificate of schooling for registered students

- *Notarized transcripts of the highest degree
- *Curriculum Vitae
- *Personal Statement indicating your past academic background and preferred research area at BIT with a minimum of 1000 words
- *Two recommendation letters by home university professors or associate professors, and for MBA program applicants, the certificate of working/internship experience is also a must
- *Front page of the valid passport
- *Physical Examination Record for Foreigner available at <http://isc.bit.edu.cn/docs/20171129065654650029.pdf>
- *TOEFL/IELTS transcript for English-taught programs. The minimum score is 80 for TOEFL and 5.5 for IELTS. HSK 5 (Chinese Proficiency Test) certificate for Chinese-taught programs.
- Non-Criminal Record (Issued by the local police station)
- Financial Guarantee Letter (For Self-funded program)
- Other supporting materials, such as publications, awards, certificate of employment/internship, and etc.

9. Application Information

(1) Fill in the basic information (Note: Personal photos need to upload ID photo. If you are applying your passport, please fill “Applying” for [passport number], and the [passport expiry date] can be filled in the current application date). Also, filling the location of Visa office.

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Online Application For International Students

Home Application Application Query Inbox [unread:0] Outbox Message to Administrator

1. Basic Info
2. Study Plan
3. Education & Employment
4. Additional Info
5. Contact Info
6. Application Form Preview

Personal Photo
Color 2-inch ID photo; prohibited to wear headgear; no border on white background; head occupies 2/3 of photo size; photo size is not less than 320 * 240 pixels; aspect ratio is 4: 3; size is 100-500K; JPG format.
Add your photo

Family Name (as on passport) _____ Given Name (as on passport) _____
Chinese Name (if available) _____ *Gender Male Female
*Marital Status Unmarried Married *Nationality Please choose
*Birth Date _____ *Country of Birth Please choose
*Place of Birth (City/Province) _____ Native Language Please choose
*Highest Level of Education Completed -choose- *Religion -choose-
*Employer or Institution Affiliated _____ *Occupation -choose-
*Health Status _____ *Emigrant from mainland China, Hong Kong, Macau, and Taiwan? yes no
Hobby _____

Passport And Visa
*Passport No. _____ *Passport Expiry Date _____
Please choose
*Location of Visa Office Please choose

Save and Next

(2) Fill in the study plan

Fill in the language proficiency and check the study plan carefully. [Edit Study Plan] can re-select the category. Fill in the recommended organization or individual carefully. If there is no specific organization or individual, please fill in the information about how you get to know BIT.

Language Proficiency			
Chinese Proficiency			
*Language Proficiency	Fair ▼		
Level of HSK	New HSK LEVEL 2 ▼ scores: 90	Level of HSKK	Junior ▼ scores: 90
English Proficiency			
*Language Proficiency	Fair ▼		
TOEFL	<input type="text"/>	GRE	<input type="text"/>
GMAT	<input type="text"/>	IELTS	<input type="text"/>
Other Language Proficiency	<input type="text"/>		
Study Plan - Master Student Edit Study Plan			
Program	Master Student		
Department	School of Mechatronical Engineering	Major	Armament Science and Technology
Research Field (in Chinese)	兵器科学与技术	Research Field (in English)	Armament Science and Technology
Teaching Language	Chinese	Study Years	2
Study Duration	2019-09-01--2021-07-15		
Advisor Name	<input type="text"/>	Advisor Contact	<input type="text"/>
Recommender #			
*Source	Educational Fair/Expo. ▼		
*Name	Bay white	*Relationship with the applicant	friend
*Organization	<input type="text"/>	Mobile	Example: +86-13612345678
*Phone Number	Example: +86-10-12345678	*Email	<input type="text"/>
Nationality	Please choose ▼	Job Title	<input type="text"/>
Address	<input type="text"/>	Fax Number	<input type="text"/>

(3) Education & Employment

At least 3 educational background is needed. If you have no work experience, please click “Delete”.

1. Basic Info

2. Study Plan

3. Education & Employment

4. Additional Info

5. Contact Info

6. Application Form Preview

Educational Background Add

*Year Attended (From)	*Year Attended (To)	*School Name	Field of Study & Diploma Received	Operation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Delete"/>

*Have you ever studied in China? No Yes

Employment Background Add

*Year Attended (From)	*Year Attended (To)	*School or Company	Job Title	Operation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Delete"/>

*Have you ever worked in China? No Yes

Upload Documents Max Size 1.5M

Documents List	Operation
	The Chinese government scholarship application form ("*.pdf,*.jpg,*.jpeg"); <input type="button" value="Add Document"/>
	The Photocopy of Passport (Pages with photo and visa) ("*.jpg,*.jpeg"); <input type="button" value="Add Document"/>
	The Certified/Notarized Copy of highest degree's Diploma/ Certificate of Schooling ("*.pdf,*.jpg,*.jpeg"); Chinese or English version only <input type="button" value="Add Document"/>
	The Certified/Notarized Copy of Highest Academic Transcripts ("*.pdf,*.jpg,*.jpeg"); Chinese or English version only <input type="button" value="Add Document"/>
	Curriculum Vitae ("*.pdf,*.jpg,*.jpeg"); <input type="button" value="Add Document"/>
	Statement of purpose/Study plan ("*.pdf,*.jpg,*.jpeg"); no less than 1000 words <input type="button" value="Add Document"/>
	Two recommendation letters ("*.pdf,*.jpg,*.jpeg"); From home university Professors or Associate Professor <input type="button" value="Add Document"/>
	Recommendation Form from BIT advisors ("*.pdf,*.jpg,*.jpeg"); You may upload a piece of blank paper instead at the stage of initial application <input type="button" value="Add Document"/>
	Physical Examination Record for Foreigner ("*.pdf,*.jpg,*.jpeg"); Please go to hospital for a physical examination as required in http://isc.bit.edu.cn/docs/20171129065654650029.pdf and upload it to the attachment <input type="button" value="Add Document"/>
	Proof of Language Proficiency ("*.pdf,*.jpg,*.jpeg"); HSK: For English Medium: IELTS or TOEFL <input type="button" value="Add Document"/>
	Non-criminal Record ("*.pdf,*.jpg,*.jpeg"); Issued by the local police station <input type="button" value="Add Document"/>
	Financial Guarantee Letter ("*.pdf,*.jpg,*.jpeg"); For Self-funded program <input type="button" value="Add Document"/>
	Other Documents ("*.jpg,*.jpeg,*.png,*.doc,*.docx,*.pdf"); Other Supporting Documents (Reward certificate, Academic outcomes, Employment letter) <input type="button" value="Add Document"/>

(4) Additional Info

You can click “Add” or “Delete” to change the number of family members to fill in (at least two). Please fill in the financial supporter and the guarantor or organization in China. (If there is no guarantor in China, please fill in the contact information of the Embassy in China.) If there is any violation of the law, please fill in the record carefully.

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Family

*Family Members	*Name	*Nationality	*Phone Number	Email	*Position	*Work Place	
Father		Please choose					Delete
Mother		Please choose					Delete

Criminal Record

*Have you ever had a criminal record? Yes No

Financial Supporter

*Guarantor name The guarantor Addr:

*The guarantor Tel: Example: +86-10-12345678 Relationship with applicant:

*Organization: Email:

The Guarantor in China in charge of your case

*Name: *Mobile: Example: +86-13612345678

*Phone Number: Example: +86-10-12345678 *Email:

Organization: *Address:

Previous Save and Next

(5) Contact Info

If you select to mail to the specific address, please ensure that the address is correct. (Note: only half-width characters and English characters can be entered in the address).

Home Application Application Query Inbox (unread:0) Outbox Message to Administrator

1.Basic Info
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Home Country Address

*Street Address: P.O. Box 4000 2280 Watertower Road Collegevl *Phone Number: +86-10-12345678
Example: +86-10-12345678

*City/Province: Minnesota *Mobile: +86-10-12345678
Example: +86-13612345678

*Country: United States of America *Zip Code: 4000 2280

Current postal address

Same as the Home country address Other Personal Email: akari_0307@163.com

*Phone/Mobile Number: +86-13612345678 *Address: Beijing Institute of Technology, No. 5 South Zl
Example: +86-10-12345678/+86-13612345678

*Zip Code: 100081

Facebook No: Wechat No:

LinkedIn No: Twitter No:

QQ No: MSN No:

How to Collect the Admission Notice

Deliver to Address Provided in Application Collect from Beijing Institute of Technology in Person

Copy from Home country address Copy from My current postal address

*Receiver's Name: JOHN WHITE *Phone or Mobile: +861012345678
Example: +86-13612345678

*Receiver's City/Province: Minnesota *Receiver's Country: United States of America

*Receiver's Address: P.O. Box 4000 2280 Watertower Road Collegevl *Zip Code: 4000 2280
ONLY Half-width characters and English characters.

Previous Save and Next

(6) Preview your application, CLICK “Submit”, and “OK”.

Study Plan: Degree Programmes - Master Student - Master Student
Application Status: filled in **Application No.:** Financial Resources for Study: Campus:

Family Name (as on passport)	WHITE	Given Name (as on passport)	SHRILIEY
Chinese Name (if available)	白雪莉	Gender	Female
Marital Status	Unmarried	Nationality	United States of America
Birth Date	2019-07-10	Country of Birth	United States of America
Place of Birth (City, Province)	美国佛罗里达州	Native Language	English
Highest Level of Education Completed	Master	Religion	None
Employer or Institution Affiliated	纽约大学	Occupation	Student
Health Status	健康		

Confirm ✕

Submitted information can not be revised. Are you sure you want to submit?

10. You can check the status at [Application Query].

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Home Application **Application Query** Inbox [unread:0] Outbox Message to Administrator

Study Plan: Chinese Language Programmes - Chinese Language Student - Chinese Language Student
Application Status: in process **Application No.:** 2019080022 **Financial Resources for Study:** Campus:

Application List[total:1]

Application No.	English Name (as on passport)	Chinese Name	College Major	Degree	status	Time of Creation	Time of Modification	Operation
2019080022	WHITE SHRILIEY	白雪莉	International Students Center, Chinese Language	Chinese Language Student	in process	2019-08-08 16:15:15	2019-08-08 16:15:15	<input type="button" value="View"/>

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11. More relevant information are available at

<http://isc.bit.edu.cn/admissionsaid/financialaid/scholarships/112920.htm> and the review

results will be notified via email or message of site, please check application system and your email in time.